

**Licensing Act 2003  
Schedule 12  
Part A**

Regulation 33,34

**Premises Licence**

**Premises Licence Number**

15/00732/LAPRE

**Part 1 – Premises Details**

**Postal address of premises, or if none, ordnance survey map reference or description, including Post Town, Post Code**

Twisted Monkey  
Ground Floor  
Gade House  
46 The Parade High Street  
Watford  
WD17 1LJ

**Telephone number**

**Where the licence is time limited the dates**

From -

**Licensable activities authorised by the licence and the times the licence authorises the carrying out of licensable activities**

Performance of Recorded Music	Mon, Tues, Weds, Thurs, Fri, Sat, Sun	00:00 - 00:00
On and off-premises alcohol sales	Mon, Tues, Wed, Thurs, Fri, Sat	10:00 - 02:30
Performance of Dance	Monday, Tuesday, Wednesday, Thurs	12:00 - 02:00
Performance of Live Music	Monday, Tuesday, Wednesday, Thurs	12:00 - 02:00
Other Entertainment falling within Act	Monday, Tuesday, Wednesday, Thurs	12:00 - 02:00
Late Night Refreshment	Mon, Tues, Wed, Thurs, Fri, Sat	23:00 - 03:00
Performance of Dance	Friday and Saturday	12:00 - 03:00
Performance of Live Music	Friday and Saturday	12:00 - 03:00
Other Entertainment falling within Act	Friday and Saturday	12:00 - 03:00
On and off-premises alcohol sales	Sunday	10:00 - 00:00
Performance of Dance	Sunday	10:00 - 00:30
Performance of Live Music	Sunday	10:00 - 00:30
Other Entertainment falling within Act	Sunday	16:30 - 22:30
Late Night Refreshment	Sunday	23:00 - 00:30

On and off-premises alcohol sales	Good Friday	12:00 - 02:00
On and off-premises alcohol sales	Christmas Day	12:00 - 00:30
On and off-premises alcohol sales	Christmas Day	12:00 - 02:00
On and off-premises alcohol sales	New Year's Eve	00:00 - 00:00
On and off-premises alcohol sales	New Year's Eve	10:00 - 00:00
Late Night Refreshment	New Year's Eve	23:00 - 05:00

<b>The opening hours of the premises</b>		
Opening times of premises	Mon, Tues, Wed, Thurs, Fri, Sat	10:00 - 03:00
Opening times of premises	Sunday	10:00 - 01:00

**Where the licence authorises supplies of alcohol whether these are on and / or off supplies**  
Alcohol is supplied for consumption both on and off the premises

**Part 2**

**Name, (registered) address, telephone number and email (where relevant) of holder of premises licence**

REL Watford Ltd  
87 North Road  
Poole  
Dorset  
BH14 0LT

**Registered number of holder, for example company number, charity number (where applicable)**

Registered Business Number            09334461

**Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol**

Mr Terry Marks

**Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol**

Personal Licence Number:  
Licensing Authority:

## Annex 1 – Mandatory conditions

- (1) No supply of alcohol may be made under the premises licence:
    - (a) at a time when there is no designated premises supervisor in respect of the premises licence, or
    - (b) at a time when the designated premises supervisor does not hold a premises licence or his personal licence is suspended.
  - (2) Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
  - (3) 1. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
    - (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—
      - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—
        - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
        - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
      - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
      - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
      - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
      - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
  2. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
- (4) (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
  - (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
  - (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
    - (a) a holographic mark, or

(b) an ultraviolet feature.

(5). The responsible person must ensure that—

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—

- (i) beer or cider: ½ pint;
- (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
- (iii) still wine in a glass: 125 ml;

is (b) these measures are displayed in a menu, price list or other printed material which available to customers on the premises; and

alcohol (c) where a customer does not in relation to a sale of alcohol specify the quantity of to be sold, the customer is made aware that these measures are available.

(6). A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

For the purposes of this condition -

(a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;

(b) “permitted price” is the price found by applying the formula –

$$P = D + (D \times V)$$

where -

were (i) P is the permitted price,  
the (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty  
alcohol; (iii) V is the rate of value added tax chargeable in relation to the alcohol as if value added tax were charged on the date of the sale or supply of the

(c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence -

such (i) the holder of the premises licence,  
(ii) the designated premises supervisor (if any) in respect of such a licence, or  
(iii) the personal licence holder who makes or authorises a supply of alcohol under a licence;

club (d) “relevant person” means, in relation to premises in respect of which there is in force a  
a capacity premises certificate, any member or officer of the club present on the premises in which enables the member or officer to prevent the supply in question; and

Tax (e) “value added tax” means value added tax charged in accordance with the Value Added Act 1994.

(7). Where the permitted price would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

(8). (1) Sub-paragraph (2) applies where the permitted price on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

## **Annex 2 – Conditions consistent with the Operating Schedule**

### **Prevention of crime and disorder**

#### Premises management

1. The Premises Licence Holder shall take all reasonable steps to ensure that nothing shall take place on the Premises that:
  - (a) is likely to cause disorder;
  - (b) is likely to be grossly offensive to any person on the Premises;
  - (c) involves any unlawful activity.
2. The designated premises supervisor, or person nominated by him in writing to be in charge that night shall take all reasonable steps to ensure that patrons awaiting entry to the premises or leaving the premises do not cause annoyance or nuisance to any other person in the vicinity of the premises. A door supervisor, who will ensure that members of the public can freely pass by and gain access to other premises as necessary, shall supervise persons awaiting entry on the pavement.
3. The premises licence holder will contribute £4000 per annum to the Taxi Marshalling scheme and the designated premises supervisor will work closely with Hertfordshire Constabulary to positively address any crime and disorder issues.
4. A PubWatch radio will be in place at all trading sessions.
5. Notices will be displayed advising customers that random searches will be carried out.

#### Occupancy limits

6. The maximum occupancy of the premises be no more than 450 persons.
7. The designated premises supervisor, or person nominated by him in writing to be in charge that night shall ensure that an effective system exists for determining the number of persons on the premise at any one time. This system to be used at all times when the premises are open for licensable activities. Staff tasked with monitoring and controlling access to the premises and management staff, are to be aware of the occupancy figures for the entire premises and where appropriate specific areas within the premises. Staff tasked with monitoring and controlling access to the premises will be instructed as to how the occupancy figure is to be monitored and the action to be taken when the maximum occupancy figure is reached.

#### Drinking vessels

8. (1) No glass drinking vessels or containers may be provided to, or use by, customers on the premises after 9 pm (except cocktails, wine, champagne or any bottle of 75 cl or above).  
  
(2) Where any incident involving any injury to any person occurs as a result of glass then the licensing authority may direct in writing on the advice of the police that polycarbonate receptacles be used throughout the premises.

#### External entertainers and promoters

9. The Premises Licence Holder shall make arrangements to ensure so far as is reasonably practicable that no customers shall be permitted to remove from the Premises any open bottles, glasses or foodstuff for consumption or disposal outside the Premises.

### Illegal drugs

10. (1) Any person found in possession of illegal drugs will have drugs confiscated (and such drugs to be retained with an agreed procedure utilising a "drugs safe") and such customers to be refused entry to the premises.

(2) The Premises Licence Holder shall take reasonable steps to ensure that any person found in possession of illegal drugs where the quantity is such as to allow for the reasonable suggestion that the possession was with intent to supply those drugs to be lawfully detained and the police contacted immediately.

11. The toilets at the premises to be checked at least hourly for drugs use and the evidence of supply taking place.

### Documentation

12. A bound book shall be kept and updated daily, containing the names, addresses, dates of birth, SIA registration number and hours worked of door supervisors employed on any particular day. This book shall be kept at the premises for at least 12 months and shall be made available for inspection and copying by the Police immediately upon request.

13. A bound and sequentially paginated incident/accident book shall be kept to record all instances of disorder, damage to property and personal injury at the premises. This book to be made available to inspection and copying by the Police and Licensing Authority officers upon immediate request. All such books to be retained at the premises for at least 2 years.

14. Written risk assessments in connection with the licensing objectives of crime and disorder and promoting the welfare of children will be carried out annually and following any significant incidents involving crime, disorder or children.

### CCTV

15. (1) The CCTV system shall continually record whilst the premises are open for licensable activities and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Recordings shall be made available immediately upon the request of police or authorised officers throughout the preceding 31 days. Recordings will be supplied to the relevant authorities in the form of a digital download burned onto a DVD or CD disc.

(2) A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises are open to the public. This staff shall member shall be able to show police or an authorised officer of the licensing authority recent data or footage with the minimum delay when so requested.

(3) All faults/defects in the CCTV system must be reported to Hertfordshire Constabulary immediately the fault is discovered. The notification must be made to the Hertfordshire Constabulary non-emergency number and a log number obtained from the police and recorded in the premises' incident book. The Community Safety Unit must also be notified as soon as reasonably practicable.

(4) All faults with the CCTV system shall be repaired as soon as possible and in any case within two working days, after which time no licensable activities shall take place until the fault is rectified.

### External promoters and performers

16. A risk assessment shall be carried out in respect of all performers who have never previously appeared at the premises (to counteract any possibility of related disorder).



### Management of premises exterior

17. (1) The external seating area shall be more occupied by no more people than the limits stated on the appropriate licence issued by Watford Borough Council under the Highways Act 1980.
  - (2) The premises licence holder shall not allow the use of glass receptacles or bottles within the external seating area after 2100 hours on any day.
  - (3) The Premises Licence Holder and/or Designated Premises Supervisor shall agree with the police in writing a suitable method of ensuring the external seating area is supervised.
18. Door supervisors will be engaged and/or employed at the premises for 30 minutes after the last customer has left the premises.

### **Prevention of nuisance**

20. (1) A sound limiting device located in a separate and remote lockable cabinet from the volume control shall be fitted to any musical amplification system and set at a level determined by and to the satisfaction of an Environmental Health Officer to ensure that no noise nuisance is caused to local residents. The operational panel of the noise limiter shall then be secured to the satisfaction of an Environmental Health Officer or Licensing Authority authorised officer. The keys securing the noise limiter cabinet shall be held by the licence holder or authorised manager only, and shall not be accessed by any other person.
  - (2) The limiter shall not be altered without prior agreement of the Environmental Health Officer.
21. All windows and external doors shall be kept closed between 23:00 hours and 08:00 hours, or at any time when regulated entertainment takes place, except for the immediate access and egress of persons.
22. (1) The Premises Licence Holder shall ensure that any noise emanating from the Premises shall not be to the detriment of other persons in the neighbourhood;
  - (2) Loudspeakers and other sound amplification equipment must not be directed outwards towards any street or installed externally to the Premises;
23. (1) No bottles, glasses or similar items may be disposed of in outside receptacles in bulk quantities between midnight and 8 am.
  - (2) The Premises Licence Holder must ensure that kegs, bottles, barrels, crates and other similar items are securely stored.
24. (1) The Premises Licence Holder shall ensure that neither they nor any person promoting or providing entertainment on the Premises (nor any person acting on behalf of any such person) shall display advertisements promoting the entertainment or the Premises in any unlawful manner.
  - (2) Where the licensing authority have given notice in writing to the Premises Licence Holder or Designated Premises Supervisor objecting to an advertisement on the grounds that, if displayed, it would offend against good taste or decency or be likely to encourage or incite to crime or to lead to disorder or to be offensive to public feeling, that advertisement shall not be displayed.

### **Public safety**

24. Before the public are admitted the Premises Licence Holder is responsible for ensuring that a check is made on the following:-

- (a) exits (to ensure that they are unlocked and available for use);
- (b) all internal and external escape routes (to see that they are free of obstruction and can be safely and effectively used at all material times);
- (c) the Premises (to ensure that there are no obvious and/or significant hazards).

**Protection of children from harm**

25. The 'Challenge 25' scheme shall operate at the premises. Any person who appears to be under 25 years of age shall not be allowed entry unless they produce an acceptable form of identification (passport, driving licence and PASS accredited card).

**Annex 3 – Conditions attached after a hearing by the licensing authority**

- 1 No children under the age of 16 allowed on the premises whilst alcohol is on sale.

Conditions on the attached schedule amended by the Licensing Sub Committee on 28 August 2007

At the Licensing Sub Committee hearing held on 19 May 2008 the Sub Committee did not agree any changes to special hours for Sundays preceding Bank Holidays and these shall stay the same as the new hours approved for Sundays. Any variations to those hours will therefore require a Temporary Event Notice.

**Annex 4 – Plans**